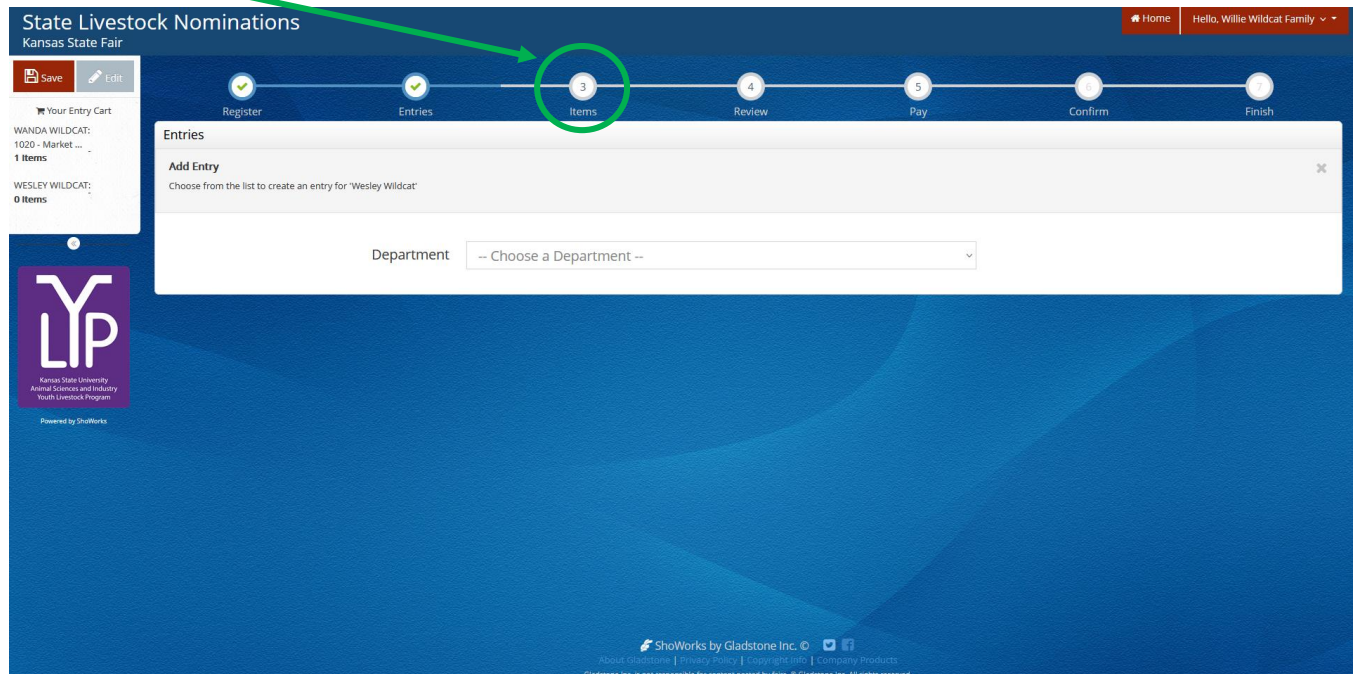
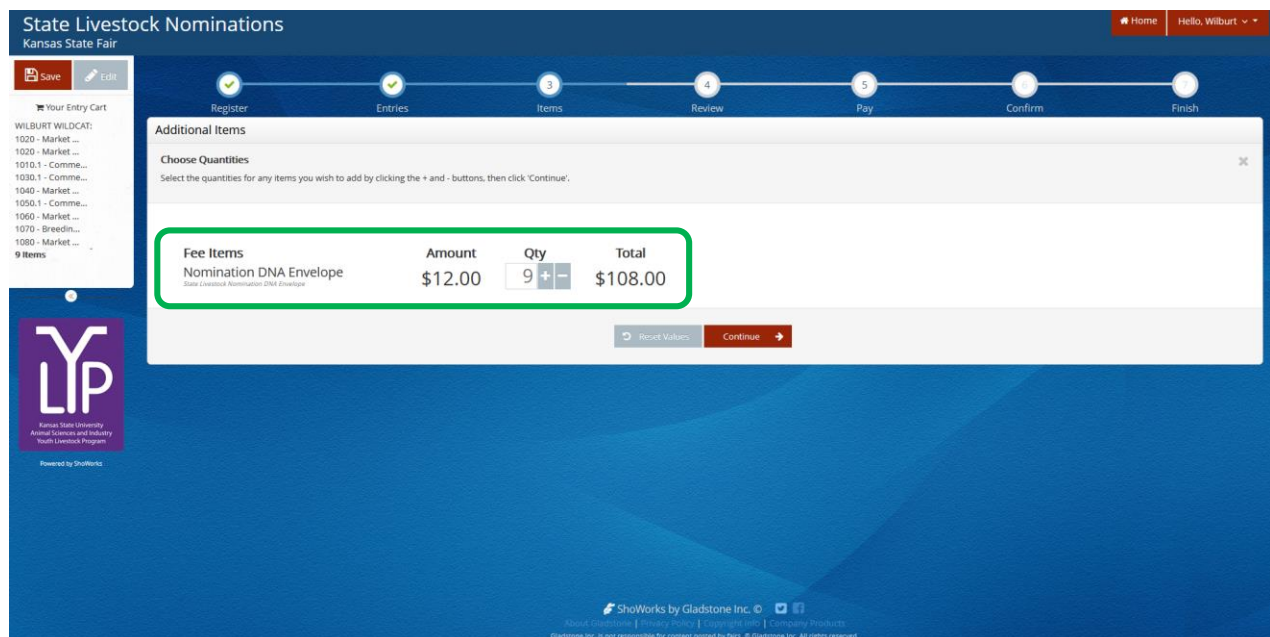


ORDER DNA ENVELOPES NOW & SUBMIT STATE LIVESTOCK NOMINATION DATA LATER

1. Create an account for at least one exhibitor within the family, or create a quick group. Refer to instructions in the “Creating a ShoWorks Account” section.
2. After confirming the registration information for the exhibitor, skip ahead in the system by clicking the (3) “Items” button at the top of the page.



3. Type the quantity of DNA envelopes needed in the box, or press the button until the desired number of envelopes appears in the “Qty” box.



4. Click  on the bottom right side of the page.

5. Review the items in the cart.

State Livestock Nominations
Kansas State Fair

Home Hello, Willie Wildcat Family

Save Edit

Your Entry Cart

WANDA WILDCAT:
0 Items \$0.00

WESLEY WILDCAT:
Nomination DNA... \$108.00
1 Items \$108.00

TOTAL \$108.00

Register Entries Items Review Pay Confirm Finish

Review of Cart

Continue to Check-out
The following is a list of items in your cart. To remove an item, click the ✖ button next to the item that you want to remove. To edit an item, click the ✏ button.

⚠ You are not finished yet! You will still need to confirm in the upcoming steps.

Item	Description	Amount	Edit	Remove
Wanda Wildcat's items:				
Total for Wanda Wildcat with 0 entries		\$0.00		
Add entries for Wanda Wildcat				
Add items for Wanda Wildcat				
Wesley Wildcat's items:				
Nomination DNA Envelope	\$12.00 x 9	\$108.00		
Total for Wesley Wildcat with 0 entries and 1 additional items		\$108.00		
Add entries for Wesley Wildcat				
Add more items for Wesley Wildcat				
2 Total exhibitors in cart				
0 Total entries in cart:		\$0.00		
1 Total additional items in cart:		\$108.00		
1 TOTAL ITEMS IN CART:		\$108.00		
PROCESSING FEE (\$1.00):		\$1.00		
BALANCE DUE:		\$109.00		

+ Add more Entries for Wesley Wildcat Empty Cart Save this cart for later **Check-out** + Add Entries for a different Exhibitor

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6. Click the **Check-out** button to purchase the envelopes and return to submit the nomination data later.

7. Provide payment information and continue.

8. The Signature page appears. This step is equivalent to the nomination forms being physically signed by the exhibitors and parents/legal guardians within the family. This step is still required before purchasing envelopes and will apply to nomination materials submitted.

Signature

On-line submission of data requires that you agree all information is true and correct to your knowledge and will abide with the terms as defined in the published General Rules, Livestock Rules and Department Rules for the Kansas State Fair and Kansas Junior Livestock Show.

I hereby certify that all animals are nominated for exhibition in accordance with the rules and regulations of the Kansas State Fair, KJLS, and Kansas 4-H/FFA rules governing exhibition of livestock. I have read and agree to abide by the instructions listed above and all rules of the Kansas State Fair, KJLS, and state livestock nomination process. I also declare that I (or my minor exhibitor) is a bonafide Kansas 4-H/FFA member who has paid the appropriate organizational dues/fees. I understand my nomination materials will not be accepted, nor animals eligible until my official signed DNA envelopes are received, postmarked by the correct deadline. Failure to meet the postmark deadline will result in the nominations being rejected, fees forfeited, and animals ineligible for participation in either show.

State livestock nominations and purchased DNA envelopes are non-refundable.

agree to the above statement (type 'YES' if you agree)

Submit

9. Read the statement.

10. Type “YES” in the box. This action serves as a signature.

Item	Quantity	Price
1080 - Market Meat Goat	Tag ID: 55556 Club: Weber Scrapie Tag ID: KSS0035 21151 Animal Name: Stan Meat Goat Gender: Wether Housing Location: At Exhibitor's Primary Address	\$0.00
Nomination DNA Envelope	\$12.00 x 9	\$108.00
Total for Wilburt Wildcat with 9 entries and 1 additional items		\$108.00
10 TOTAL ITEMS IN CART:		\$108.00
PROCESSING FEE (\$1.00):		\$1.00
BALANCE DUE:		\$109.00

Signature

On-line submission of data requires that you agree all information is true and correct to your knowledge and will abide with the terms as defined in the published General Rules, Livestock Rules and Department Rules for the Kansas State Fair and Kansas Junior Livestock Show.

I hereby certify that all animals are nominated for exhibition in accordance with the rules and regulations of the Kansas State Fair, KJLS, and Kansas 4-H/FFA rules governing exhibition of livestock. I have read and agree to abide by the instructions listed above and all rules of the Kansas State Fair, KJLS, and state livestock nomination process. I also declare that I (or my minor exhibitor) is a bonafide Kansas 4-H/FFA member who has paid the appropriate organizational dues/fees. I understand my nomination materials will not be accepted, nor animals eligible until my official signed DNA envelopes are received, postmarked by the correct deadline. Failure to meet the postmark deadline will result in the nominations being rejected, fees forfeited, and animals ineligible for participation in either show.

State livestock nominations and purchased DNA envelopes are non-refundable.

I agree to the above statement (type 'YES' if you agree)

By typing **YES** in the box above, you and I agree to the above statement. This action serves as your signature.

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11. Click the button on the right side of the box.

12. The confirmation page will appear. A green “Submission Successful” message indicates the order was submitted.

State Livestock Nominations
Kansas State Fair

Home Hello, Willie Wildcat Family

Register Entries Items Review Pay Confirm Finish

Completed!

Submission Successful

Below is a summary of your transaction. You should print a detailed version at this time for your records or include in any correspondence.

Don't forget to print!

Transaction Summary for Kansas State Fair

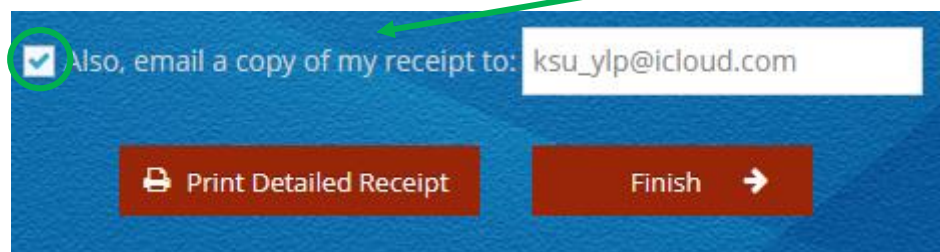
Confirmation ID:	kansasnom-2024165600770
Total Exhibitors:	2
Total Entries:	0
Total Additional Items:	1
Transaction Time:	1/24/2022 4:56:00 PM
Transaction Amount:	\$109.00
Transaction Payment:	\$0.00
Transaction Balance:	\$109.00

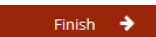
Also, email a copy of my receipt to:

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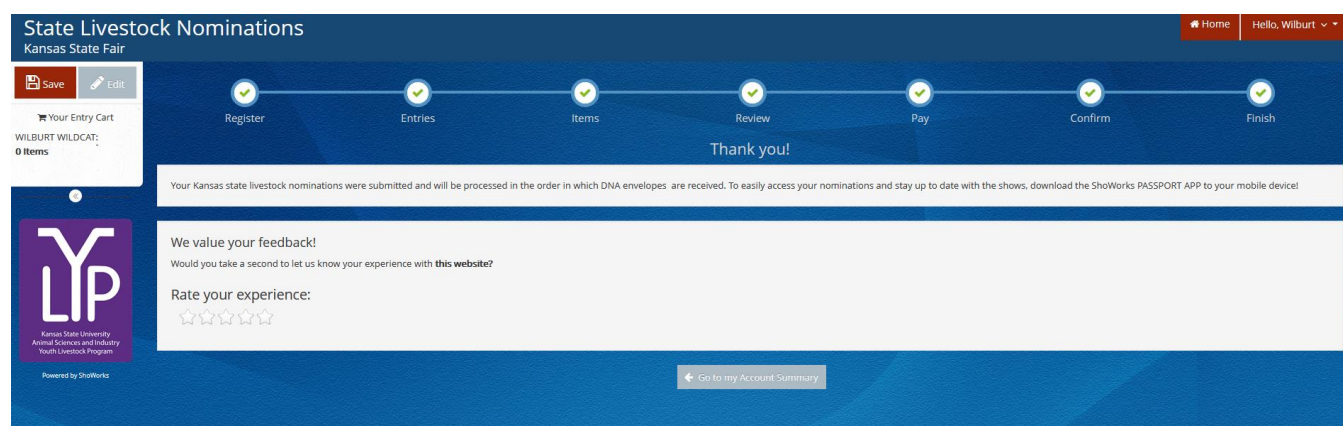
13. Make sure to print a detailed receipt! Click the red “Print Detailed Receipt” button on the bottom left of the page.

14. To receive a copy of the receipt via email, check the box next to “Also, email a copy of my receipt to:” and provide a valid email address in the box.



15. Click the  button on the lower right corner of the page.

16. The “Finish” page with a Thank You message will appear indicating the DNA envelopes were ordered. DNA envelopes will be issued in the order they are received; watch the mail diligently. They should arrive within one (1) week of submitting the order.



17. Make sure to return to the ShoWorks system as soon as possible to submit the state livestock nomination data for each animal! Waiting until the last minute could lead to technical difficulties. Submissions must be received by 5:00PM on the appropriate deadline to be accepted. This is also the postmark deadline.

- May 1 – Market Beef (steers & market heifers)
- June 15 – Small Livestock (swine, sheep, meat goat) & Commercial Heifers

18. Certified Mail is highly encouraged.

19. Late nominations, including online data submission, will not be accepted.

20. State livestock nominations and DNA envelopes are non-refundable.